

East Hants Arena Association Board of Directors Meeting

November 19th, 2018

East Hants Sportsplex Board Room

Start: 7:00pm, End: 8:50pm

Called to Order by: Bill Falkenberg

General Manager: Scott Forward

Note Taker: Brenda Merriam

Board Attendees: Faye Peach, Danny Hines, John Philpott, Norval Mitchell, Tanya MacRae, Patrick O'Neil

Board Regrets: Wendy Matheson-Withrow, Derek Roberts, Scott Hirtle

Special Guest: Jamie Welsh

Additions to Agenda:

Bill motioned to approve the agenda, Norval approved and seconded by Faye. all approved. All in favour; motion carried.

Board Meeting Minutes:

- Minutes from October 2nd, 2018 were reviewed. Motion to approve: Tanya approved; seconded by Bill. All in favor; motion carried.

Auditor- 2017/2018 Financial Audit Report: *presented by Jamie Welsh, Collins Barrow*

Jamie presented the Summary of the Audit Report, Data Analytics, and the Financial Statement to the board.

- 2017/18 was a very clean audit
- Continued improvement on the Balance sheet over the last 4 years; very strong balance sheet
- Overall it was a break-even year
- Reviewed suggested points/recommendations made by the auditor

Opened for Discussion

Motion:

John Philpott made the motion to approve the financial statements presented by Jamie Welsh for the year ending, August 31st, 2018, seconded by Norval. All in favor, motion carried.

Financial Statements: by Scott Forward

September 2018

Overall- It was a solid start to the season.

- Revenue- ice rentals were up over projections, field rentals were down due to weather and additional turf competition in the metro.
- Expenses- Bingo was up due to a jackpot payout
- Improved on overall budget by \$7700.00

October 2018

Overall- It was a steady month

- Revenue- the field house rentals down in rentals, no real traction.
- Expense- was higher due to floor replacement within the facility.

YTD- (September until October)

Actual budget is \$1200 behind the projected budget. We are tracking for this season.

Motion:

Faye made a motion to approve and to move into record the September and October Financials, seconded by John. All in favour, motion carried. Financials Approved.

New Business:

A/R Update:

No A/R

A/P Update:

No A/P

Yearly Comparison 2012-18: by Scott Forward

Presented by using a bar graph.

Reviewed revenue vs expenses for the last 6 years (since expansion).

Dome Insurance Update- by Scott Forward

The proceeds have been received – current and up-to-date.

Skate Service Update- by Scott Forward

The shop will be open for business within this month; waiting on power hook-up.

The total capital cost to the Sportsplex was \$5000.00.

New Board Members Vote: *by Bill Falkenberg*

Two candidates have put forth their interest to join the board this upcoming year. Perry Mitchelmore and Travis Hunter. The board has reviewed the information provided by these candidates and have unanimously voted both these gentlemen to join the board.

Derek Roberts has submitted his resignation to the board.

Interchange Land Expropriation Report: *by Scott Forward*

We have a written offer for a piece of land – $\frac{3}{4}$ of acre- which is required for the new Lantz interchange. We will submit counter offer as we feel the offer is on the low side of comparative parcels of land. Will continue to keep the board aware of any communications go forward.

Sport Infrastructure request: *by Scott Forward*

A newly created community group is asking for a memo of understanding from us to allow them to use our booking system and our staff in the summer. The board members have requested a meeting with this group. *Action item created.*

Non- Smoking Policy – Update

Waiting for final approval of signs.

We need to put a motion to Council to approve our location as a non-smoking location, this will allow for enforcement of the policy by the municipality. *Action Item created*

New Action Item:

Action Item	Person Responsible	New
Set-up Meeting	Scott Forward	With new Sport Infrastructure group

Action Item	Person Responsible	New
To get our property approved as non-smoking	Scott Forward	Create motion to send to MEH

Action Item	Person Responsible	New
Send out meeting requests for all future meetings	Scott Forward	All Board members

Old Business:

None

Next board meeting will be January 28th, 2019 at 7:00pm at East Hants Sportsplex Board Room.