

## East Hants Arena Association Annual General Meeting

November 28<sup>th</sup>, 2017

East Hants Sportsplex Board Room

Start: 7: 00 pm, End 8:00pm

Called to Order by: Bill Falkenberg

Note taker: Brenda Merriam

Board Attendees: Derek Roberts, Faye Peach, Wendy Matheson-Withrow, Norval Mitchell, Scott Hirtle, Danny Hines

General Manager: Scott Forward

Special guest: Jamie Welsh (Collins Barrow)

Board Regrets: John Philpott, Patrick O'Neal, Tanya MacRae

Community Members- Shelley Paul

### **Additions to Agenda:**

Danny motioned to approve the agenda as written; seconded by Faye. All in favour; motion carried.

### **Board Meeting Minutes:**

- Minutes from November 29<sup>th</sup>, 2016 meeting were reviewed with the added reports attached. Motion to approve by Norval seconded by Scott H. All in Favor. Minutes approved.

### **Annual Financial Statements:** *by Jamie Welsh - Collins Barrow*

- Jamie Welsh presented the audit report of East Hants Sportsplex for 2016/2017 fiscal year.
- Audit shows Improvements overall with the refinancing that occurred last year.
- A very clean audit

Opened Floor for Discussion: None

**Appointment of Auditor:**

There was a motion from Derek to re-appoint Collins Barrow for the 2017/18 fiscal year audit. This motion was seconded by Wendy. **All in Favour, motion carried.**

**Indemnity Motion:**

Scott Hirtle made the motion of the Indemnity for the East Hants Sportsplex. This was unanimously accepted by the board.

**All in Favor- motion carried.**

The Installation of the Directors and Officers for the 2017/18 Session: *by Bill Falkenberg*

The Executive for the 2017-2018 term is as follows:

- President: Bill Falkenberg
- Vice-President: Derek Roberts
- Treasurer: Tanya MacRae
- Member at Large: Scott Hirtle
- Member at Large: John Philpott

The Directors for the 2017-2018 term is as follows:

Danny Hines  
Faye Peach  
Wendy Matheson-Withrow  
Norval Mitchell  
Patrick O'Neal

**Annual Reports:**

President Report: *by Bill Falkenberg*

*Please see the enclosed **President Report.***

General Manager's Report: *by Scott Forward*

*Please see the enclosed **Manager's Report.***

**Old Business:**

None

**New Business:**

Danny mentioned that this year the board should entertain or look at putting a task force together to see what type of programs could be run out of the facility for seniors. This will be moved into the next board meeting in January.

Shelley Paul – owner of Renewed Recreation – very willing to support this facility by helping with fundraising ideas, programming.

Wendy- noted that the EHS fulfills a huge role in this community and if this facility was not here this programming would fall on the Municipality of East Hants to provide. Excellent job to all.

**Closing Remarks:** *by Bill Falkenberg*

Thanked the volunteer Board for their work and commitment to the facility and he looks forward to another momentous year for the East Hants Sportsplex.

**Motion to Adjourn AGM:** Faye motioned to adjourn, seconded by Danny. All in favour. Motion carried.



## East Hants Arena Association President's Report

November 28, 2017

On behalf of the Executive and Board of Directors I would like to thank the management and staff as well as other volunteers and patrons of the Sportsplex for a successful 2016/2017 season. We now service over 18 separate sporting organizations including East Hants Minor Hockey, East Hants Soccer, Football Nova Scotia, Enfield Rugby Club, Softball Nova Scotia, Bulldog Martial Arts, and many others which greatly enriches our community. This year our facility hosted the Come Home East Hants "Tide Fest" event, for the first time and it was a great success. This event, which hopefully we will host annually, helps show-case our facility to a greatly expanded local, regional and even international public. We also had another successful charity golf tournament at Pine Hills and our TV Bingo continues to contribute additional revenues to our facility. These additional fund-raising activities are vital to our finances and help keep our costs down and our operating revenues positive.

We continued with development and improvement of our internal facilities maintenance management program using the "Megamation" program, which allows us to stream line and plan our continuous improvement of the facilities infrastructure to ensure it will last for many years to come. We have also put in place a new Capital Expense Strategic Plan to schedule major purchases and improvements over the next several years to ensure our facility continues to deliver an efficient and positive end user experience.

For the first time since 1991, we are updating and amending our association by-laws which are filed with the Nova Scotia Registry of Joint Stock Companies. I would also like to personally thank our current volunteer Board of Directors for their time and dedication and extend an invitation out to the community for new members with an interest to help fulfill our association's mandate to provide the public with a facility second to none.

We hope to have another successful season for 2017/2018.

Respectfully,

Bill

William H Falkenberg, BSc Eng, CFP



East Hants Sportsplex  
Manager's Report

November 19, 2017

I would like start by expressing my sincere thanks to the staff and volunteer Board of Directors of the East Hants Sportsplex for their dedication and commitment in helping us to achieve a very successful year. It was a banner year for the facility in terms of growth and financial performance putting us in an enhanced position starting the 2017/18 season.

2016/17 saw the facility continue to implement, enhance and develop our preventive maintenance software which now allows us to plan and monitor daily work orders, equipment repair and maintenance schedules to ensure efficient asset control.

July of 2017 saw the facility host the first annual Come Home to East Hants Festival (Tide Fest), an event that captured the attention of thousands from our community and beyond with live music, ball hockey, crib tournament, everything local market and the worlds largest washer toss tournament with over 600 participants.

We have continued to foster our relationships with our major tenants and clients. Improved relationship with East Hants Soccer, has resulted in year-round use of the facility for their programming.

In a year of milestones, we also experienced the loss of a major tenant in Newbridge Academy who has moved into their new location in Dartmouth Crossing. This loss will have a major effect on the week day daytime activity and rentals for the facility.

Once again, I am extremely appreciative of the guidance and support the board and executive has given me this past year and I am excited to continue to maintain and grow the East Hants Sportsplex reputation as a world class recreation facility and place for community.

Sincerely,  
Scott Forward  
General Manager  
East Hants Sportsplex