

East Hants Arena Association Annual General Meeting

November 27th, 2018

East Hants Sportsplex Board Room

Start: 7: 00 pm, End 7:30pm

Called to Order by: Bill Falkenberg

Note taker: Brenda Merriam

Board Attendees: Faye Peach, Wendy Matheson-Withrow, Norval Mitchell, Scott Hirtle, Tanya MacRae, Patrick O'Neal, Travis Hunter, Perry Mitchelmore

General Manager: Scott Forward

Special guest: Jamie Welsh (Collins Barrow)

Board Regrets: John Philpott, Danny Hines

Community Members- Herald McNeil, Cory Robinson

Additions to Agenda:

Scott H. motioned to approve the agenda as written; seconded by Norval. All in favour; motion carried.

Board Meeting Minutes:

- Minutes from November 28th, 2017 meeting were reviewed. Motion to approve by Norval seconded by Scott H. All in Favor. Minutes approved.

Annual Financial Statements: *by Jamie Welsh - Collins Barrow*

- Jamie Welsh presented the audit report of East Hants Sportsplex for 2017/2018 fiscal year.
- The Financials that are shown were approved by the EHS Board November 19th, 2018
- Audit shows the operations broke even.
- Balance sheet showed a very strong balance sheet
- A very clean audit

Opened Floor for Discussion: None



Appointment of Auditor:

There was a motion from Wendy to re-appoint Collins Barrow for the 2018/19 fiscal year audit. This motion was seconded by Faye. **All in Favour, motion carried.**

Indemnity Motion:

Scott Hirtle made the motion of the Indemnity for the East Hants Sportsplex, seconded by Norval. This was unanimously accepted by the board members. **All in Favor- motion carried.**

The Installation of the Directors and Officers for the 2018/19 Session: by Bill Falkenberg

The Executive for the 2018-2019 term is as follows:

- President: Bill Falkenberg
- Vice-President: John Philpott
- Treasurer: Tanya MacRae
- Member at Large: Scott Hirtle

The Directors for the 2018-2019 term is as follows:

Danny Hines
Travis Hunter
Faye Peach
Wendy Matheson-Withrow
Norval Mitchell
Perry Mitchelmore
Patrick O'Neal

Annual Reports:

President Report: by Bill Falkenberg

Please see the enclosed **President Report.**

General Manager's Report: by Scott Forward

Please see the enclosed **Manager's Report.**



Norval made the motion to move these two reports into record, seconded by Faye. **All in favor-motion carried.**

Old Business:

None

New Business:

Norval welcomed the two new members to this years board. Welcome Perry Mitchelmore and Travis Hunter.

Closing Remarks: *by Bill Falkenberg*

Bill thanked again the board and the staff of the facility for all the efforts and hard work everyone puts in to making this a place for community.

Motion to Adjourn AGM: Norval motioned to adjourn, seconded by Scott H. All in favour. Motion carried.



East Hants Arena Association President's Report

November 27, 2018

On behalf of the Executive and Board of Directors I would like to thank the management and staff as well as other volunteers and patrons of the Sportsplex for a successful 2017/2018 season. This has been a challenging year both financially and operationally as our field house dome was severely damaged by a Nor'easter in March and was not back in service till July. We were still able to host the Come Home East Hants "Tide Fest" event, for the second year and it was a great success. This fall, for the first time since our expansion, we are hosting the East Hants Curling Association every Thursday morning and evening with five sheets of pebbled ice on our Ice Pad B.

We also have a new tenant on our main floor, Biotech Orthotics Design, which manufactures orthotic footwear. Due to this change of tenant, we have installed a new skate sharpening machine on the upper level in the Keith Miller arena which will provide a valuable service to all our user groups. Another new program, called Jump4Kids will continue to provide after school activity using our facility on a weekly basis. We also had another successful charity golf tournament at Pine Hills and our TV Bingo continues to contribute additional revenues to our facility every Sunday and Wednesday.

With the help of our new chief engineer Alex Butler, we have made significant progress in our ongoing use and improvement of the Sportsplex internal facilities maintenance management program. We are also continuing other initiatives with our Capital Expense Strategic Plan, to schedule major facility improvements over the next several years to ensure we continue to deliver an efficient and positive end user experience well into the future.

I would also like to personally thank our current volunteer Board of Directors for their time and dedication and extend an invitation out to the community for new members with an interest to help fulfill our association's mandate to provide the public with a first class modern sports facility.

We hope to have another successful season for 2018/2019.

Respectfully,

Bill
William H Falkenberg, BSc Eng, CFP





East Hants Sportsplex Manager's Report

November 14, 2018

I would like start by expressing my sincere thanks to the staff and volunteer Board of Directors of the East Hants Sportsplex for their dedication and commitment for 2017/18. With the failure of our dome in March 2018 proved to be challenging period for our facility. During the subsequent 4-month closure we were taxed to repair, inflate, reopen and rebuild consumer confidence.

January 2018 saw the facility hire a Mechanical Engineer to help advance the implementation and development of our preventive maintenance system allowing for improved understanding and planning of daily work orders, equipment repair and maintenance schedules.

The East Hants Sportsplex was host to several highly successful events during the 2017/18 season, highlighted the largest dog show in Eastern Canada, Major Midget Atlantics, an International Boxing Event, the 2nd annual Tide Fest and the Dexter Company Family Day. These events showcased our facility to thousands of new clients.

Once again, I am extremely appreciative of the guidance and support the board and executive has given me this past year and I am excited to continue to maintain and grow the East Hants Sportsplex reputation as a world class recreation facility and place for community.

Sincerely,
Scott Forward
General Manager
East Hants Sportsplex

