

East Hants Arena Association Board of Directors Meeting

November 18th, 2019

East Hants Sportsplex Board Room

Start: 7:00pm, End: 9:29pm

Called to Order by: Bill Falkenberg

General Manager: Scott Forward

Note Taker: Brenda Merriam

Board Attendees: Faye Peach, Danny Hines, Norval Mitchell, Patrick O'Neil, Cory Robinson, Scott Hirtle, Travis Hunter, Wendy Matheson-Withrow

Board Regrets: Tanya MacRae, Perry Mitchelmore, John Philpott

Changes to Agenda:

- Removed visit by Jamie Welsh, Auditor Baker Tilly
- Added- Temperature in Dome (Wendy Matheson- Withrow) and Bingo (Patrick O'Neal)
- Appoint secretary for tonight's meeting

Scott H. motioned to approve revised agenda, seconded by Danny. All in favour; motion carried.

Appointment of Secretary:

Wendy nominated Travis Hunter as the interim Secretary for this meeting; seconded by Norval. All in favor, nomination approved.



Audit – 2018/19 Financial Audit Report (draft) which was reviewed by the executive and e-mailed to all board members for any feedback and discussion.

Motion:

Norval made the motion to approve the financial statements for the year ending, August 31st, 2019, seconded by Wendy. All in favor, motion carried.

Board Meeting Minutes:

- Minutes from September 30th, 2019 were reviewed. Motion to Approve: Danny approved; seconded by Wendy. All in favor; motion carried.

Financial Statements: by Scott Forward

September 2019

Overall- short of budget

Hurricane Dorian –

- Decision was made to deflate the dome- loss of revenue and increase in expense due to deflating and re-inflating dome.
- Loss of ice rentals- the major bantam tournament was cancelled

October 2019

Overall- ice rentals are trending down

-Revenue- EH Minor hockey usage is down

YTD- (September until October)

Overall (\$28,000) down against budget.

Motion:



Faye made a motion to approve and to move into record the September and October Financials, seconded by Scott H. All in favour, motion carried. Financials Approved.

New Business:

A/R Update:

No A/R

A/P Update:

No A/P

By-Law Amendments and Resolution: *by Scott Forward*

Objective is to Update the 1991 by-laws.

Proposed amendments were presented and discussed.

Motion:

Wendy motioned to approve the By-Law Amendments and Travis seconded. All in favor, motion was unanimously approved.

Roof Update- by Scott Forward

The roof replacement project is underway and will take 3 to 4 weeks to complete.

Facility Survey Results- *by Scott Forward*

Presented with graphs and comments from clients using the facility from the May 1st to October 16th time frame.

New Board Members Vote: *by Bill Falkenberg*

One candidate has put forth his interest to join the board this upcoming year; Jason Parker. The board has reviewed the information provided by the candidate and have unanimously voted for him to join the board.

Travis motioned to accept Jason Parker to the upcoming board and seconded by Danny. All in favour.

Curling Update: *by Scott Forward*

Provided the board with more information on future plans the East Hants Curling Association has been working on with Lindsay Construction. Major concern for the board is the reduction in parking with the current proposal and will not move forward unless additional parking is addressed. The board has directed Scott to pass along this information to EHCA.

Letter – from Chuck Livingstone Re: Braeden Bannister

The board members reviewed and discussed request. Bill will be responding in writing on behalf of the board regarding this request. *Action Item.*

Dome Temperatures:

There have been concerns raised over the temperature in the dome over the Nov 16/17 weekend.

As per Scott, this is being addressed. The heating system for the dome is not working due to a part failure. The part is specialized and has been ordered. In the meantime, our operations crew by passed this unit and have restored heat as a temporary solution.

Communication will be sent out to those clients who were affected by this issue.
Action item.

BINGO-

EHS Bingo has partnered with Riverside Education Centre (REC) since 1998 to produce its TV bingo through Eastlink's community channel 10. This partnership has now ended due to decreased profitability, restructuring and costs associated with the school's media and production room. REC has agreed to allow us to use the room until we have an alternative solution.

We do thank REC for allowing us to use their location for the past 21 years.

Scott is now tasked with finding an alternate location for Bingo to be produced.
Action Item.

New Action Item:

Action Item	Person Responsible	New
Communication to field house clients from Nov 16/17 weekend	Scott Forward	To explain the reason dome temp so low

Action Item	Person Responsible	New
Written response to Chuck Livingstone regarding Braeden Bannister	Bill Falkenberg	Will distribute to board and then send

Action Item	Person Responsible	New
Find Eastlink Source in community	Scott Forward	For BINGO usage- Sunday and Wed evenings

Old Business:

None

Next board meeting will be January 27th, 2020 at 7:00pm at East Hants Sportsplex Board Room.